

Bramfield and Thorington Parish Council

A meeting of the Parish Council was held on Monday, September 12th 2016 in the Village Hall, Bramfield at 7pm.

Minutes:

Present:

Cllr. A. Thomas (Chairman); Cllr. M. Bond; Cllr. A. Niven; Cllr. W. Shoote; Cllr. P. Layfield:

Also Present:

Paul Widdowson (Clerk) and one member of the public:

1) Apologies:

Cllr. A. Rozkalns (Vice Chairman); County Cllr. M. Gower and District Cllr. R. Catchpole:

2) To receive Declarations of Interest:

Cllr. P. Layfield declared a personal interest in the planning application DC/16/3465/FUL as he was a neighbour.

3) To receive a report from the County and District Councillors:

None

4) Requests for dispensations:

None

5) Public Session:

There was an observation that there was much traffic through Bramfield.

6) To confirm the Minutes of the Annual Parish Council Meeting held on July 11th 2016 and the Parish Council Meeting held on June 13th and August 8th 2016:

The Minutes of the inquorate Parish Council Meeting held on June 13th 2016 were agreed.

Proposer: Cllr. M. Bond Second: Cllr. A. Thomas

The Minutes of the Parish Council Meeting held on July 11th 2016 were agreed.

Proposer: Cllr. P. Layfield Second: Cllr. A. Niven

The Minutes of the inquorate Parish Council Meeting held on August 8th 2016 were agreed.

Proposer: Cllr. M. Bond Second: Cllr. A. Thomas

7) Matters arising:

A new Village sign was discussed. It was agreed to wait for Cllr. A. Rozkalns to be present as he asked for the matter to be raised.

8) Emergency Planning:

It was reported that Peter Langford was willing to come to the next meeting therefore this topic was deferred to the next meeting.

9) Traffic Report on A144:

Cllr. A. Niven reported that Speedwatch continued to progress well and that he was looking now at speed indicators as well. He said that he was completing a survey which he hoped to discuss the results with the Police at Halesworth. The Councillors discussed the high speeds that they had witnessed through Bramfield and it was agreed to invite a Highways Officer from Suffolk County Council to a future meeting.

10) Pitmans Grove Land:

Cllr. A. Thomas said that the land was in the County Archives for Blyth and that she would go and ask to see the documentation soon.

11) Defibrillator:

Cllr. W. Shoote explained that as the telephone box in Bramfield Village Centre was a listed building so to put the defibrillator in, it had to be looked at through a planning application which he had applied for. He said that if the planning permission is granted, he would replace the perspex windows and install the defibrillator in the telephone box. Cllr. W. Shoote said that the Community Heartbeat Trust who had supplied the defibrillator had not been paid carriage so he asked if the Clerk could pay this. He also said that he had incurred a £13-20 cost in buying an Ordinance Survey Map needed as part of the planning application.

Proposer: Cllr. A. Niven

Seconder: Cllr. A. Thomas

12) Bramfield Group:

Cllr. A. Niven asked how the Bramfield Group could access council papers on the website. It was agreed that Cllr. A. Niven would put a website link for his Group to link to the Council Website.

13) Planning Matters:

Conversion of redundant farm buildings to three family dwellings for related parents and families.

Address: Hill Farm, Thorington Road, Bramfield, Suffolk. IP19 9JD: Ref: No: DC/16/3465/FUL

It was agreed that this would be looked at over the next few days by councillors.

A pair of single storey cartlodge style garages constructed from pantile, red brick and timber.

Address: Norwin Lodge, Darsham Road, (A144), Bramfield, Suffolk. IP17 3QP: Ref. No: DC/16/3296/FUL

The Councillors had no objection to this planning application.

Proposer: Cllr. P. Layfield Seconder: Cllr. A. Thomas

Lawful Development Certificate (Existing) - Two dwellings have been erected on the site.

Address: Flints, Thorington Road, Thorington, Suffolk. IP19 9JG: DC/16/3469/CLE

The Councillors believed that they did not have any evidence to support or contradict the Lawful Development Certificate so therefore felt that they could not comment on the application.

Proposer: Cllr. P. Layfield Seconder: Cllr. A. Thomas

14) Clerk's Report and Correspondence:

The Clerk reported that he had received a Parkers Wholesale brochure advertising Dutch bulbs and a HAGS leaflet. He said that the Clerks and Councillors Newsletter was available and the 'Campaign for the Protection of Rural England (CPRE)' renewal of membership form had arrived.

It was agreed to renew membership of the CPRE and to pay £36

Proposer: Cllr. P. Layfield Seconder: Cllr. M. Bond

15) Financial Report:

(a) Balances at the Bank on July 31st 2016:

Business Community Account	£6 035-70
Business Savings Account	£6 595-76

(b) Cheques for payment:

Chq. No. 101009 SALC Annual Internal Audit Fee	£148-80
Chq. No. 101010 Chris Collins for Bramfield in Bloom	£135-84
Chq. No. 101011 Clerk's Salary for July plus Backpay April - June	£202-18
Chq. No. 101012 Clerk's Tax for July Salary for July	£4-00
Chq. No. 101013 Information Commissioner Subscription	£35-00
Chq. No. 101014 Clerk's Salary for August minus £5 Tax (Apr-Aug)	£180-98
Chq. No. 101015 Cllr. W. Shoote - Map	£13-20
Chq. No. 101016 SALC Annual CiLCA Fee	£150-00
Chq. No. 101017 Community Heartbeat Trust Carriage	£25-00
Chq. No. 101018 CPRE Membership 2016-2017	£36-00

Proposer: Cllr. M. Bond Seconder: Cllr. A. Niven

16) To receive the BDO External Auditor's Certificate and Report:

The Clerk explained that the External Auditor had replied with a report that all was well with only the Asset Register to be looked at with more information. The Clerk gave out copies of the Certificate and the report.

It was agreed to accept the External Auditor's Certificate and Report. It was also agreed to accept the Internal Auditor's Report and for the Clerk to make changes in view of the External and Internal report's recommendations.

Proposer: Cllr. M. Bond Seconder: Cllr. P. Layfield

17) Code of Conduct 2012:

As Councillors had only just received copies of the revised new Code of Conduct, it was agreed to defer this item until the next meeting so that councillors had time to read the revised code.

18) Standing Orders:

As Councillors had only just received copies of the revised new Standing Orders, it was agreed to defer this item until the next meeting so that councillors had time to read the revised Standing Orders.

19) Financial Regulations:

As Councillors had only just received copies of the revised new Financial Regulations, it was agreed to defer this item until the next meeting so that councillors had time to read the revised Financial Regulations.

20) To receive information and agenda items for the Parish Council Meeting to be held on Monday, October 10th 2016:

It was reported that the bottlebanks had disappeared from the Queens Head Public House. It was agreed that Cllr. A. Thomas would investigate.

The Meeting ended at 9pm.