

Bramfield and Thorington Parish Council

A meeting of the Parish Council was held on Monday, November 14th 2016 in the Village Hall, Bramfield at 7pm.

Minutes:

Present:

Cllr. A. Thomas (Chairman); Cllr. A. Rozkalns (Vice Chairman); Cllr. M. Bond; Cllr. A. Niven; Cllr. D. Hughes; Cllr. W. Shoote; Cllr. P. Layfield:

Also Present:

Paul Widdowson (Clerk); County Cllr. M. Gower:

1) Apologies:

District Cllr. R. Catchpole:

2) To receive Declarations of Interest:

Cllr. P. Layfield declared a personal interest in the planning application DC/16/4666/PN3 as he was a neighbour.

3) Requests for dispensations:

None

4) Speaker on Emergency Planning:

Peter Langford (SCDC Emergency Planning Officer East and Suffolk Joint Emergency Planning Unit) said that the Foot and Mouth and other National Emergencies in the early 2000s had led in 2004 to County Councils having to set up Emergency Contingencies Plans. Peter Langford said that County Council was asked to compile a plan assessing risk, mitigating risk and on how to deal with risk. However as County Council money has declined, this has led to Parish Councils being encouraged to take over these emergency plans with a volunteer emergency plan co-ordinator.

Peter Langford said that the council should initially identify any risk areas. Parish Councillors mentioned flooding, the A144 and fire. Peter Langford reported that in an emergency such as if the utilities are cut off for four hours, the authorities would need to get in touch with a lead person to co-ordinate help for vulnerable people and alert the community. They would also need to know which buildings were to be used and anyone over 65, mothers and children and other vulnerable people would need to be checked upon. Peter Langford said that after six hours, the plans should have assessments on vulnerable people and after eleven hours, eleven litres of water should be delivered if the water supply has been cut off. He said that a little leaflet should be produced for parishioners to keep. Peter Langford said that each Parish Council should have a model community plan and he said that there was a model one available to be customised on the internet. Finally, Peter Langford said that there always someone available on duty at Suffolk County Council and the emergency plan was for the recovery stage after the initial response stage when life is at risk and the emergency services are involved.

5) To receive a report from the County and District Councillors:

County Cllr. M. Gower said that the reorganisation of Suffolk County Council Highways was progressing well. He noted that Wenhaston and Holton had done very well with the café making the difference and he hoped that the grant to redecorate the Bramfield Village Hall would be helpful. Cllr. A. Rozkalns said he was going to obtain quotes from builders. County Cllr. M. Gower also noted the current progress of the devolution and mayoral debates.

6) Public Session:

A parishioner asked about how to buy a cupboard for the use of the community which would cost around £300/£400. The Clerk suggested that they make a bid to the council to consider again.

It was reported that the Christmas Fair would take place between 11am-2pm on December 3rd 2016 at Bramfield Village Hall.

Two parishioners said that they were worried about the height of the development in the planning application DC/15/4125/FUL. However it was noted that it was planned to be no higher than the current buildings currently.

7) To confirm the Minutes of the Parish Council Meeting held on October 10th 2016:

The Minutes were agreed.

Proposer: Cllr. D. Hughes: Second: Cllr. M. Bond:

8) Matters arising:

It was reported that the reflectors had been bought by Suffolk County Council and therefore the police and the school did not need the grant agreed at the last meeting.

9) Emergency Planning:

It was agreed that the Councillors would look at the model emergency plan over the next two months.

10) Traffic Report on A144:

It was reported that there had been no feedback from Suffolk County Council Highways. Cllr. A. Niven said that he had looked at a flashing Vehicle Activation Sign (VAS). He said that they were very expensive. It was noted that sensors had been fitted across the A144 as David Chenery at Suffolk County Council Highways had promised. The Clerk was asked to send the details of the councillor at Spexhall Parish Council who knew about the Vehicle Activation Signs (VAS).

11) Pitmans Grove Land:

Cllr. A. Thomas said that there was no owner of the land and therefore it appears that the council could assume to take over the land. Cllr. A. Thomas said that she would speak to District Cllr. R. Catchpole to ask him to talk to Suffolk Coastal District Council about the Parish Council owning the land and if not, then could it be licenced to the Parish Council. The Clerk said that the Parish Council did need the right to put up equipment on the land.

12) **Defibrillator:**

Cllr. W. Shoote reported that Suffolk Coastal District Council had agreed to the Council's Planning Application (Ref: DC/16/3660/LBC) to install the defibrillator and associated housing, install signage identifying the defibrillator, to replace the old scratched/discoloured perspex and to repaint the telephone box in the current red colour. Cllr. W. Shoote said that the planning permission came with no conditions. He said that he would get the signs, symbols and red paint from Heartbeat, register the defibrillator with the emergency services and the electricians would make the defibrillator operational on November 25th.

Cllr. W. Shoote said that there needed to be CPR training and we would have to select and pay an organisation to provide this training. It was agreed to pay £200 for the training from St. John Ambulance.

Proposer: Cllr. A. Nixon: Seconder: Cllr. D. Hughes:

13) **Planning Matters:**

To crown lift field boundary trees as covered by Tree Preservation Order on Hill Farm, Bramfield as required allowing access and the passage of farm machinery. Work to be carried out over a 5 year period from issuing of decision letter.

Address: Hill Farm, Thorington Road, Bramfield, Suffolk. IP19 9JD

Ref: DC/16/4500/TPO

The Council does not object to this planning application.

Proposer: Cllr. W. Shoote: Seconder: Cllr. M. Bond:

Change of use and conversion of old bakery to a one bedroom cottage

Address: The Old Bakery, Bridge Street, Bramfield, Suffolk.

Ref: DC/16/4125/FUL

The Council does not object to this planning application.

They did note that the integrity of the wall is a worry on the boundary and that the materials to be used on the walls was not sympathetic to the conservation area.

Proposer: Cllr. M. Bond: Seconder: Cllr. D. Hughes

Notification for prior approval for a proposed change of use of agricultural building to a dwelling house - to convert the existing building into three family dwellings.

Address: Land Adjacent To Hill Farm, Thorington Road, Bramfield.

Ref: DC/16/4666/PN3

The Council does not object to this planning application.

Proposer: Cllr. W. Shoote: Seconder: Cllr. M. Bond:

14) **Clerk's Report and Correspondence:**

The Clerk said that he had received a flyer from Saltex and a publication from Suffolk View. The Clerk reported that PCSO Jackie Adams had sent an email thanking the Council for its Donation for 'Be Safe, Be Seen Reflectors' but as Suffolk County Council had now offered to pay for them, the Council's donation was no longer needed.

The Clerk reported that he had received an email from Halesworth Town Council asking for donations to keep the Car Park behind the White Hart free for one hour. The Clerk declared that he was a Member of Halesworth Town Council but had received this as correspondence.

It was agreed to donate £200 to Halesworth Town Council for the Free Car Parking Initiative.

Proposer: Cllr. A. Thomas: Seconder: Cllr. A. Rozkalns:

The Clerk reported that the Disability Advice Service (East Suffolk) had sent a letter for a donation as well. It was agreed to donate £200 to the Disability Advice Service (East Suffolk).

Proposer: Cllr. M. Layfield: Seconder: Cllr. M. Bond:

15) Financial Report:

a) **Balances at the Bank on October 31st 2016:**

Business Community Account	£7 853-02
Business Savings Account	£6 596-58

b) **Cheques for payment:**

Chq. No. 101024 CAS Website Fee (Instead of Cancelled 101020)	£36-00
Chq. No. 101025 Clerk's Salary for October 2016	£184-98
Chq. No. 101026 Clerk's Income Tax – October 2016	£1-00
Chq. No. 101027 Halesworth Town Council - Donation	£200-00
Chq. No. 101028 Disability Advice Service - Donation	£200-00
Chq. No. 101029 Clerk's Salary for November 2016	£184-98
Chq. No. 101030 Clerk's Income Tax – November 2016	£1-00

Proposer: Cllr. W. Shoote: Seconder: Cllr. M. Bond:

16) Budget and Precept for 2017-2018:

The Budget was agreed

Proposer: Cllr. A. Niven: Seconder: Cllr. M. Layfield:

A precept of £5 500 was agreed

Proposer: Cllr. A. Rozkalns: Seconder: Cllr. M. Layfield:

17) To receive information and agenda items for the Parish Council Meeting to be held on Monday, January 9th 2017:

It was agreed to put the Emergency Plan and the A144 Speedwatch on the next agenda.

The Meeting ended at 9-43pm.