

# **Bramfield and Thorington Parish Council**

**A Meeting of the Parish Council was held on Monday, September 11<sup>th</sup> 2017 in the Village Hall, Bramfield at 7pm.**

## **Minutes:**

### **Present:**

Cllr. A. Thomas (Chairman); Cllr. A. Rozkalns (Vice-Chairman); Cllr. M. Bond; Cllr. D. Hughes; Cllr. A. Niven and Cllr. W. Shoote:

### **Also Present:**

District Cllr. R. Catchpole; Paul Widdowson (Clerk); one observer and one parishioner:

#### 1) **Apologies:**

County Cllr. R. Smith gave his apologies:

#### 2) **To receive Declarations of Interest:**

None

#### 3) **Requests for dispensations:**

None

#### 4) **To receive a report from the County and District Councillors:**

Cllr. R. Catchpole asked if there were any questions regarding the Leader and Cabinet Briefing. There was some discussion on local issues and the Council recorded that they were very pleased to see Cllr. R. Catchpole at the meeting.

The Clerk said that Cllr. R. Smith had emailed that he hoped to be at the meeting.

#### 5) **Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.**

The Parishioner asked about the Council's progress regarding speeding at the top of the hill to the west of Bramfield. Cllr. A. Thomas said that regularly they were asking Highways for an update but the Council was not receiving any responses.

#### 6) **To confirm the Minutes of the Parish Council Meeting held on July 10th 2017:**

The Minutes were agreed.

Proposer: Cllr. M. Bond:

Seconder: Cllr. A. Rozkalns:

7) **Emergency Planning:**

Cllr. D. Hughes showed her updated leaflet to the Councillors who received it very warmly as an excellent and easily understandable leaflet that could be put on Parishioners' fridges. It was agreed to print the leaflet and give one to every Parishioner. Cllr. W. Shoote thought the cost would be £35-£45 to print 250 leaflets. Councillors agreed to defer the decision to the October Meeting so that Cllr. A. Rozkalns could gain quotes.

8) **Traffic Report on A144:**

Cllr. A. Niven reported that the Sign Indication Device (SID) is operational and is now running alongside Speedwatch. Cllr. A. Niven said that the big sign regarding speeding is still to go up and it was suggested that there should be signs on the Bus Shelter and on the Flower Beds. He reported that emails to Highways regarding the 60 mph outside the village have not been answered and that he thought it was time to increase the pressure on highways. Cllr. A. Niven said that a petition had been set up.

A parishioner said that he would send a letter to the Head of Highways, David Chenery, and if he did not get an answer he would ask to speak to a superior. He said that he would send the letter to the Parish Council as well.

Finally, Cllr. A. Thomas asked about the footpath up the hill. District Cllr. R. Catchpole said that he would email David Chenery and would copy in County Cllr. R. Smith.

9) **Pitmans Grove Land:**

Cllr. A. Thomas said that she had received no news from Flagship. There was some discussion on how to get a quicker decision from Flagship.

10) **Telephone Box:**

Cllr. D. Hughes said that she and her husband had repainted the telephone box. Whilst doing so she noticed that the windows and a gold crest need to be replaced. She said that all but two windows are polycarbonate. It was noted that it would cost £525 to replace the windows with polycarbonate and £685 with glass. Cllr. W. Shoote said that it would look better with glass but it would put the defibrillator more on view. It was agreed that the cost of the glass option could be justified by the Parish Council so Cllr. D. Hughes was asked to look into each glass/polycarbonate option.

11) **Parish Council Website:**

Cllr. A. Niven said that he could no longer look after the website and aid that it needs to be taken over by someone who has time and computer knowledge. Cllr. A. Thomas said that a Parishioner had volunteered. It was agreed to allow the volunteer to take over managing the website.

12) **Bramfield Bus Shelter:**

Cllr. A. Niven said that when the local MP came to Bramfield recently, he was ashamed of the Bus Shelter. Councillors agreed especially with birds nesting in its roof. Cllr. A. Thomas said that she could arrange for Community Payback to renovate the shelter. It was agreed to assess what needs to be done and to ask Community Feedback to complete the work. It was noted that Community Feedback was now free so it was also agreed to assess what other work needed to be done across Bramfield and Thorington.

13) **Planning Matters:**

*Adding a two storey extension to contain a staircase and additional bedroom at first floor.*

*11 The Hill, Bramfield, Suffolk.*

*DC/17/3376/FUL*

The Council had no objection to this planning application.

Proposer: Cllr. W. Shoote:                      Seconder: Cllr. D. Hughes:

*To erect a 1.52m high new stock fence around the perimeter of site. Retain existing hedgerow boundary. To erect a 2.7m high close boarded fence to enclose aviaries in front of outbuildings to rear of host site for security.*

*Coopers Wood, High Street (A144), Thorington, Suffolk.*

*DC/17/3514/FUL*

The Council had no objection to this planning application.

Proposer: Cllr. W. Shoote:                      Seconder: Cllr. M. Bond:

14) **Clerk's Report and Correspondence:**

The Clerk reported that he had received posters for the Suffolk Youth Music Gala Concert on September 3<sup>rd</sup>, for Voter Registration and for Dr. Therese Coffey MP's Constituency Tour which he had put on the Noticeboard. The Clerk said that he had received the Clerks and Councillors Newsletter, SALC's 'Local Councillor' Newspaper, CPRE 'Countryside Voice' Magazine and Parkers Wholesale Brochure. He said that he had reissued cheques having retrieved the originals from Thorington PCC as the wrong Payee had been put on the originals and that the SCC Local Plan – First Draft Consultation has been published with any comments to be made by October 30<sup>th</sup> 2017.

15) **Financial Report:**

**a) Balances at the Bank on August 31st 2017: To receive an update on the current financial status.**

Business Community Account	£9 815-93
Business Savings Account	£6 597-40

**b) Cheques for payment:**

Chq. No. 101060	Clerk's Salary for July 2017	£193-06
Chq. No. 101061	Clerk's Income Tax for July 2017	£1-80
Chq. No. 101062	Clerk's Salary for August 2017	£193-06
Chq. No. 101063	Clerk's Income Tax for August 2017	£1-80
Chq. No. 101064	Westcotec Speed Equipment	£4080-00
Chq. No. 101065	Data Protection Registration Renewal	£35-00
Chq. No. 101066	Business Services at CAS - Insurance	£361-69
Chq. No. 101067	Cllr. A. Niven – For SID Padlock	£19-99

Proposer: Cllr. W. Shoote:                      Second: Cllr. M. Bond:

**c) Acceptance of BDO External Audit Report:**

The BDO External Audit Report was agreed and accepted.

Proposer: Cllr. A. Niven:                      Second: Cllr. D. Hughes:

16) **To receive information and agenda items for the Parish Council Meeting to be held on Monday, October 9th 2017:**

Cllr. W. Shoote said that First Aid courses are expensive so he said that he would be looking to see if there are cheaper courses.

In view of the SCC Local Plan – First Draft Consultation and that the Clerk had another engagement on October 9<sup>th</sup>, it was agreed to hold the next meeting on Monday, October 2<sup>nd</sup>.

**The Meeting ended at 9-20pm**