

# Bramfield and Thorington Parish Council

**Members are summoned to a Meeting of the Parish Council which will be held on Monday, September 10<sup>th</sup> 2018 in the Village Hall, Bramfield at 7pm.**

*Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 6) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:*

Signature: Paul Widdowson

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:  
Tel: 01986 872114: Email: [paul.widdowson1@btinternet.com](mailto:paul.widdowson1@btinternet.com)

## **Agenda:**

- 1) **Apologies:** To receive any apologies for absence:
- 2) **Co-option of one Councillor:** Consideration of the applicant that has applied for the vacancy on the Council: To receive the Declaration of Acceptance of Office if co-opted:
- 3) **To receive Declarations of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:
- 4) **Requests for dispensations:** Consideration of any requests for dispensation:
- 5) **To receive a report** from the County Councillor and the District Council:
- 6) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda:
- 7) **To confirm the Minutes** of the Parish Council Meeting held on July 9<sup>th</sup> 2018 and the Extra-Ordinary Meetings held on August 2<sup>nd</sup> and August 22<sup>nd</sup> 2018:
- 8) **Emergency Planning:** Councillors to discuss an Emergency Plan for the Parishes:
- 9) **Traffic Report on A144:** To update councillors on A144 Traffic Calming:
- 10) **Telephone Box:** To update councillors on the refurbishment of the telephone box:
- 11) **Bramfield Bus Shelter:** To update councillors on the refurbishment:
- 12) **Kingstall Wood** – Update on how to maintain permissive paths.
- 13) **Village Hall:** Councillors to discuss the Village Hall:
- 14) **Planning Matters:** To agree and discuss the following planning applications:
- 15) **Clerk's Report and Correspondence:** The Clerk to update the Council on correspondence received and the administration of the Council:
- 16) **Financial Report:**
  - a) **Balances at the Bank on August 31st 2018:** To receive an update on the current financial status:
  - b) **Cheques and Receipts:** To review receipts and approve payments:
  - c) **To transfer payroll administration to Ladywell Accountancy Services:**

- 17) **To receive information and agenda items** for the Parish Council Meeting to be held on Monday, October 8th 2018: