

Bramfield and Thorington Parish Council

**An Annual Meeting of the Parish Council was held on Monday, May 13th 2019
in the Village Hall, Bramfield at 7pm.**

Minutes:

Present:

Cllr. A. Thomas (Chairman); Cllr. A. Rozkalns (Vice-Chairman); Cllr. M. Bond (from 7-40pm); Cllr. D. Hughes; Cllr. A. Niven and Cllr. W. Shoote:

Also Present:

Paul Widdowson (Clerk) and one parishioner (Became a Councillor at 7-40pm):

1) New Councillors to sign the Declaration of Acceptance of Office:

The elected new Councillors all signed the Declaration of Acceptance of Office Form.

2) Co-option of Councillors: Consideration of the applicants that have applied for the vacancies on the Council: To sign the Declaration of Acceptance of Office if co-opted:

Mark Bond was co-opted on to the Council.

Proposer: Cllr. D. Hughes:

Cllr. S. Key:

Cllr. M. Bond signed the Declaration of Acceptance of Office Form.

3) To elect a Chair for 2019 – 2020 and receive the Chair's Declaration of Acceptance of Office:

Cllr. A. Thomas was nominated unopposed and was elected Chair for 2019-2020

Proposer: Cllr. A. Rozkalns

Seconder: Cllr. W. Shoote:

Administrative Error: This Item should have been the first Item on the Agenda.

4) To elect a Vice-Chair for 2019 - 2020:

Cllr. A. Rozkalns was nominated unopposed and was elected Vice-Chair for 2019-2020

Proposer: Cllr. W. Shoote:

Seconder: Cllr. A. Niven:

5) To appoint a Responsible Finance Officer for 2019 - 2020:

The Clerk was nominated unopposed for 2019-2020

Proposer: Cllr. D. Hughes:

Seconder: Cllr. A. Thomas

6) Apologies:

County Cllr. R. Smith.

7) To receive Declarations of Interest and confirm all members have reviewed their Declarations of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting.

One councillor queried whether they needed to declare a personal interest for Item 16. As the planning application was just for information with no decision to be made, it was not felt necessary.

The Clerk read an email from Hilary Slater advising that a NEW online Register of Interests system would be ready for use in May 2019 enabling all councillors following the elections to complete their Register of Interests form online.

She said that the new system would mean that PDF forms were no longer needed and the Clerk instead would be able to login to an online system, add the councillors who in turn will then be able to login and complete their Register of Interests form online. The forms completed through the online system would then be available online for members of the public to view. The system would also mean that any changes could easily be made if when a councillor has resigned.

8) Requests for dispensations:

There were no requests for dispensation.

9) To receive a report from the County and District Councillors:

There were no reports.

10) Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.

There were no members of the public at the meeting.

11) To confirm the Minutes of the Parish Council Meeting held on April 8th 2019 and Extra-Ordinary Parish Council Meeting held on April 30th 2019:

The Minutes of the Parish Council Meeting held on April 8th 2019 were agreed with the amendment of 'Queens Head' for 'White Hart' in Item No. 9.

Proposer: Cllr. D. Hughes:

Seconder: Cllr. J. Key:

The Minutes of the Parish Council Extra-Ordinary Meeting held on April 30th 2019 were agreed.

Proposer: Cllr. W. Shoote:

Seconder: Cllr. J. Key:

12) Traffic Report on A144:

Cllr. A. Niven said that a resident had put in a Freedom of Information Request regarding this issue. However County Cllr. R. Smith has continued to warn Cllr. A. Niven that these issues do take a long time.

Cllr. D. Hughes said that recently a driver had blacked out and had gone into a field. She said that she did not think that this had been recorded by the police. Cllr. A. Niven said that the data from the Speed Indicator Device (SID) showed that most traffic went through Bramfield between 35 and 45mph in a 30mph speed limit. Cllr. A. Niven said that there is Road traffic Safety Forum at Halesworth Police Station on the 28th May 2019. He said that he would attend and would report back.

13) Bramfield Bus Shelter and Telephone Box: Councillors to discuss the 'opening':

Cllr. A. Rozkalns reported that tomorrow he would be looking at how to get the rivets out that hold the glass into the telephone box. Cllr. D. Hughes advised doing one side at a time.

It was agreed that the Bus Shelter would be opened on Saturday, June 22nd 2019 at which a plaque would be unveiled with the details of the rebuilding. This wording was agreed by the Parish Council.

It was agreed to buy the plaque and pay for the refreshments and any other necessary costs from the Chair's Fund.

Proposer: Cllr. S. Key: Seconder: Cllr. J. Key:

14) Village Hall:

Cllr. A. Rozkalns reported that he was very concerned for the Pre-School whose numbers have reduced much to only seven having registered to come to the Pre-School in September 2019. Cllr. A. Thomas asked about resurfacing the Car Park. Cllr. A. Rozkalns said that the Village Hall Committee was finding it very hard to find a contractor. There was some discussion on how to stop people parking in the Village Hall Car Park. It was agreed that Cllr. W. Shoote would write a letter for the Parish Council.

15) Bridge Meadow, Bramfield:

Cllr. A. Thomas said that she had still not received any reply from their Committee so she may try and email them to find out if they have received the Council's offer.

16) Planning Matters:

Proposal: Discharge of Condition 3 on application DC/16/2202/LBC (Create new bathroom in existing bedroom S06 and take waste drainage through voids to external SVP over and via boiler room)

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Ref: DC/19/1613/DRC

