

Bramfield and Thorington Parish Council

Clerk: Karen Lewis : bramfieldandthoringtonclerk@gmail.com

NOTICE OF MEETING

Councillors are summoned to a Meeting of the Parish Council which will be held at Bramfield Village Hall, Bramfield, IP19 9HZ on Monday, October 9th 2023 at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 4) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:



Signature:

Clerk to Bramfield and Thorington Parish Council

Monday 2nd October 2023

Agenda:

1. **Welcome from the Chair**
2. **Apologies:** To receive any apologies for absence
3. **To receive Declarations of Interest and requests for dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting
4. **Public Session:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to give their views on issues on this agenda for a maximum of 2 minutes. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from the County Councillor (if present)**
6. **To receive a report from the District Councillor (if present)**
7. **To consider the Minutes of the Meeting September 11th 2023 for accuracy and for the Chair to sign as a true record**
8. **Review of Policies:**
 - 8.1. To review and approve the Standing Orders
 - 8.2. To review and approve the Financial Regulations

9. Planning Matters:

9.1. Applications considered under delegated authority

Proposal: Variation of Condition No 2 of DC/20/3142/FUL - Redevelopment of golf course and vacant paddock land

COMMENT: No objection

9.2. Application:

Planning reference: DC/23/3445/FUL

Proposal: Conversion of Doctors Meadow Barn to provide a single storey dwelling with a domestic curtilage area and landscape enhancements.

Site address: Doctors Meadow Barn , Walpole Road, Bramfield , Halesworth, IP19 9AB

10. Clerk's Report: The Clerk to update the Council on correspondence received and the administration of the Council

11. Finance Matters:

11.1. To review bank receipts/payments against budget as at 30th September 2023

11.2. To approve the Bank Reconciliation to 30th September 2023

11.3. To review anticipated 12 month spend vs budget and to action any virements

11.4. To approve items on the Authorisation to Pay Sheet (see below)

Bramfield & Thorington Parish Council						
Authorisation of Payments at Council Meeting 9th October 2023						
Invoice Date	Inv No.	Payee	Item Description	Net Amount	VAT	TOTAL
30/09/2023		Karen Lewis	Clerk Wages July - Sept 2023	£ 638.56		£638.56
09/10/2023		Karen Lewis	Milage Expenses (120 x 45p)	£ 54.00		£54.00
30-Sep-23	27748	SALC	6 month payroll services	£ 19.00	£ 3.80	£22.80
TOTAL				£711.56	£3.80	£715.36

12. Oral update from Cllr. Niven on progress of appointing a Tree Warden

13. Highways

13.1. Grit Bins

13.2. Speeding

13.3. Dog Bins

14. Date of next meeting: Monday, November 13th 2023 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by 31st October 2023