

Bramfield and Thorington Parish Council

**Minutes of the Parish Council held at Bramfield Village Hall on Monday,
September 11th 2023 at 7pm (actual start time was 7:11)**

Present:

Cllr. Hughes (Chair), Cllr. Rozkalns (Vice-Chair), Cllr. Bond, Cllr. Niven & Cllr. Ryder

Also Present:

Karen Lewis (Clerk) and District Cllr. P. Ashton (left at 19:25)

033/23-24 Chair's welcome: The chair welcomed those present and agreed to bring forward agenda item 6 as Cllr. P. Ashton needed to leave to attend Wrentham PC

034/23-24 Apologies: C. Cllr. Richard Smith sent his apologies

035/23-24 To receive Declarations of Interest and requests for dispensations: Cllr. Ryder formally requested a dispensation on agenda item 14 due to a pecuniary interest. The Clerk granted this in relation to any voting on this item agenda but invited her to contribute in the general discussion

036/23-24 Public Session: None

037/23-24 To receive a report from the County Councillor: None received

038/23-24 To receive a report from the District Councillor
The following updates were given by D. Cllr. Ashton: The transition from Norse to ESSL has gone well although due to the weather and increased grass production, grass cutting is under pressure. The Chair made D. Cllr. Ashton aware of overflowing dog bin issues in the village. Clerk to advise the Council of how this should be reported

039/23-24 To confirm the Minutes of the Parish Council Meeting held on July 24th 2023: The Minutes of the Parish Council meeting held on July 24th 2023 were **APPROVED** and signed by the Chair

040/23-24 Planning Matters: Planning application comments on DC/23/2989/VOC and DC/23/2524/FUL considered under delegated authority were **NOTED**.

041/23-24 Internet Banking: The RFO now has online access to the Councils Bank Accounts and will create all payments. It was **AGREED** that during the Council meeting it will be decided which Councillor will approve payments from that meeting. Considering all the issues with Barclays a new account with Lloyds is being arranged.

042/23-24 Clerk's Report: Papers relating to each future Council Meeting will be available on the Website prior to the meeting in line with the Parish Councils Standing Orders. It was **AGREED** that the April 2024 meeting would be held on the 15th April

043/23-24 Finance Matters:

043/23-24.1 Review & Approval of Internal Audit Report

It was **AGREED** to accept the report

043/23-24.2 Review & Approval of Internal Audit Report Response & Action Plan

It was **AGREED** to accept the audit report response and action plan

043/23-24.3 To approve items on the Authorisation to Pay Sheet

It was **AGREED** to pay all items on the sheet

044/23-24 Highways

044/23-24.1 20mph Bridge Street Initiative

It was **AGREED** for the council to set up a Working Party to look into this initiative on behalf of the council. Cllr. Hughes will represent the Council and discuss next steps with the School.

044/23-24.2 Grit Bins

The information provided by Suffolk Highways regarding the location of Grit Bins was checked by Cllr. Niven and found to be incorrect. It was **AGREED** that Cllr. Niven would take contact with Suffolk Highways to correct the information.

045/23-24 Charity Donations

After discussion, it was **AGREED** that the Council would donate £2,000 towards the Village Green Project ideally on items of equipment. The Clerk will investigate whether matched funding is available from ESDC and whether there is any possibility of receiving additional funding from SCC

046/23-24 To discuss and agree the level of earmarked reserves: It was **RESOLVED** to earmark £7,000 towards anticipated future highway projects

047/23-24 Date of next meeting: The date of the next meeting is Monday, October 9th 2023 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by 30th September 2023

The meeting ended at 20:25

LD Hughes

13.11.23