

Bramfield and Thorington Parish Council

Clerk: Karen Lewis : bramfieldandthoringtonclerk@gmail.com

NOTICE OF MEETING

Councillors are summoned to a Meeting of the Parish Council which will be held at Bramfield Village Hall, Bramfield, IP19 9HZ on Monday 8th April 2024 at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 4) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:



Signature:

Clerk to Bramfield and Thorington Parish Council

Monday, 1st April 2024

Agenda:

1. **Welcome from the Chair**
2. **Apologies:** To receive any apologies for absence
3. **To receive Declarations of Interest and requests for dispensations:** Councillors to declare any Pecuniary or No2n-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting
4. **Public Session:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to give their views on issues on this agenda for a maximum of 2 minutes. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from the County Councillor (if present)**
6. **To receive a report from the District Councillor (if present)**
7. **To consider the Minutes of the Meeting Monday, 11th March 2024 for accuracy and for the Chair to sign as a true record**
8. **Planning Matters:**
 - 8.1. Planning application comments for DC/24/0914/LBC & DC/24/0623/FUL considered under delegated authority to be noted
9. **Clerk's Report**

10. Finance Matters:

- 10.1. To review bank receipts/payments against budget as at 31st March 2024
- 10.2. To approve the Bank Reconciliation to 31st March 2024
- 10.3. VAT reclaim
- 10.4. To approve items on the Authorisation to pay Sheet

Bramfield & Thorington Parish Council

Authorisation of Payments at Council Meeting 8th April 2024

Invoice Date	Inv No.	Payee	Item Description	Net Amount	VAT	TOTAL
26/03/2024	28279	SALC	6 month payroll service ending March 31st 2024	£ 19.00	£ 3.80	£ 22.80
31/03/2024		Westcotec	repair/upgrade/recalibration of SID Machine	£ 135.00	£27.00	£ 162.00
31/03/2024		K Lewis	Jan - March 24 Pay	£ 690.56	£ -	£ 690.56
TOTAL				£ 844.56	£ 30.80	£ 875.36

11. Highways

- 11.1. Update on Grit Bins
- 11.2. Dog Bin Stickers

12. Asset Register

13. To establish whether a Defibrillator at Thorington Theatre is possible/desirable

14. Actions to be taken regarding co-option of new Councillors

15. Date of next meeting: Monday, 13th May 2024 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by 1st May 2024