

# Bramfield and Thorington Parish Council

Clerk: Karen Lewis : [bramfieldandthoringtonclerk@gmail.com](mailto:bramfieldandthoringtonclerk@gmail.com)

## NOTICE OF MEETING

Councillors are summoned to a Meeting of the Parish Council which will be held at Bramfield Village Hall, Bramfield, IP19 9HZ on Monday 22nd July 2024 at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 4) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:



Signature:

Clerk to Bramfield and Thorington Parish Council

Monday, 15<sup>th</sup> July 2024

## Agenda:

1. **Welcome from the Chair**
2. **Apologies:** To receive any apologies for absence
3. **To receive Declarations of Interest and requests for dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting
4. **Public Session:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to give their views on issues on this agenda for a maximum of 2 minutes. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith (if present)**
6. **To receive a report from District Councillor Paul Ashton (if present)**
7. **To consider the Minutes of the Meeting held Monday 24th June 2024 for accuracy and for the Chair to sign as a true record.**
8. **Planning Matters: (If any)**
9. **Clerk's Report**
  - 9.1. **New email addresses**

**10. Finance Matters:**

**10.1.** To approve items on the Authorisation to pay Sheet

**Authorisation of Payments at Council Meeting 22nd July 2024**

<b>Invoice Date</b>	<b>Inv No.</b>	<b>Payee</b>	<b>Item Description</b>	<b>Net Amount</b>	<b>VAT</b>	<b>TOTAL</b>
29/06/2024	28998	SALC	Audit Service 2024	£ 177.00	£ 35.40	£ 212.40
01/07/2024		K Lewis	Q2 2024 Salary	£ 759.20	£ -	£ 759.20
<b>TOTAL</b>				<b>£ 936.20</b>	<b>£ 35.40</b>	<b>£ 971.60</b>

**11. Policies:**

**11.1.** To review and Approve the revised and updated Financial Regulations

**12. Highways**

**13. Date of next meeting: Monday, 19<sup>th</sup> September 2024 at 7pm**

*Councillors to forward any matters for the next Agenda to the Clerk by 1<sup>st</sup> Sept 2024*